

**ST.GREGORIOS COLLEGE, KOTTARAKARA**  
**IQAC ACTION TAKEN REPORT 2021-22**

1. Work Diaries were handed out to teachers
2. The Self Study Report for the third cycle of accreditation was submitted on 05/08/2021
3. The IQAC presented copies of DVV queries to all the criteria members involved in SSR preparation
4. As per IQAC instructions, on an assigned date, the concerned criteria members furnished responses to DVV queries regarding their criteria
5. The responses were further edited and refined by incorporating suggestions of the IQAC members
6. Response to DVV queries was submitted on 07/09/2021
7. Mentor-Mentee lists were provided to teachers
8. Different committees were formulated for the NAAC peer team visit and various teaching and non teaching staff members were assigned to each committee.
9. Orientation Programme for teaching and non teaching faculty with regard to the introduction of ERP software was held under the initiative of IQAC
10. The IQAC and the Post Graduate Department of Chemistry in association with Academy of Chemistry Teachers organised a webinar on “Basic Concepts in Quantum Mechanics” on 10/07/2021. Dr Prema KH (Associate Professor, SD College, Alappuzha) was the resource person.
11. An Orientation Programme for first year students titled “De Maison” was organized on 20/11/2021.
12. One Day Workshop on Office Management and Administration was organised for the non teaching staff of the college under the aegis of the IQAC on 06/11/2021. Dr. Sreejith V. (NAAC co-ordinator, Government College for Women Thiruvananthapuram) was the resource person.
13. The IQAC in collaboration with KCSTE-IPRICK organised a National Webinar on Intellectual Property Rights on 24/02/2022. The resource person was Ms Lavanya Madhuri (Examiner of Patents and Designs in Intellectual Property Office, DPIIT).
14. Under the initiative of IQAC Academic and Administrative Audit was conducted
15. Green and Energy audits were conducted.
16. IQAC coordinated the institution’s efforts towards NAAC Peer Team Visit and secured A Grade in the Third Cycle of Accreditation.