

9/7/18

13

Minutes of the IQAC meeting held on 9/7/18

### Agenda.

- \* Criteria wise details regarding for the period 2015-16, 2016-17 for the submission of AAR.
- \* Department wise activities for the current year 2018-19
- \* Feedback form for alumni, parents
- \* Implementation of bridge course.
- \* Modification of the student feedback form.
- \* College Website

1. Dr. Suman Alexander (Principal)

2. Dr. Krishnakumar.v

3. Dr. Archana G.R

4. Beena G.P.

5. DR. Sume Alex

6. Geetha Thomas

7. Dr Seema S. Nair

8. Sree Lakshmi Jayan

9. Rani. S. Chasan

10. Dr. Francis Chacko

11. Dr. Jean Jose - J

(Coordinator, IQAC)

### Report

It was a progress review meeting of the previous month decisions. Dr. Suman Alexander Principal instructed to distribute the Feedback to students and in parent-teacher meetings. College website updation is a major portion of discussions. Next IQAC meeting was decided to be held on 2/8/2018.

Dr. SUMAN ALEXANDER  
PRINCIPAL  
ST. GREGORIOS COLLEGE  
KOTTARAKARA





28-11-2018

Time: 12 pm

DQAC meeting at NAAC room to discuss the following agendas;

- (i) Organizing a workshop for teaching and non-teaching faculties on the topic entitled "Revised Assessment and Accreditation Framework by NAAC and Assuring Quality through Continuous improvements in Higher Education Institutions"
- (ii) Library - rearrangement of shelf
- (iii) Action plan for the year 2019-20.
  - (a) Creating a NAAC Steering Committee
  - (b) Seminar/Workshop on IPR
  - (c) ICT based teaching and learning.
  - (d) Students pass percentage result analysis
  - (e) to conduct Academic and Administrative audit

- (1) Rev. Fr. Mathewkutty (Administrator)
- (2) Dr. Suman Alexander (Principal)
- (3) Dr. Paul John Librarian
- (4) Dr. Jubin Mattappallil
- (5) IT STAFF & CLERKS
- (6) Dr. Francis Chacko
- (7) Dr. Archana G. R.
- (8) Jolly George
- (9) Sreelakshmi Jayan
- (10) Dr. Remya R.
- (11) Greetha Thomas
- (12) Dr. Krishnakumar
- (13) Kevin Thomas Villath
- (14) James Daniel
- (15) (Superintendent)

Report -

The DQAC committee agreed to proceed with the agenda presented to improve the quality. IPR Seminar was conducted on May 2019.



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PRINCIPAL

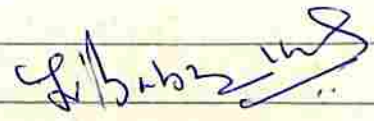
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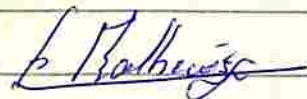
30/08/2019.

PAAC meeting for Add-On Course coordinators, HOD's and NAAC coordinators of Department in Managers room

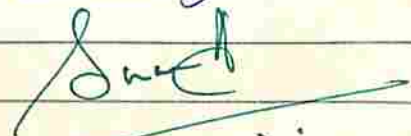
- Starting of Add-on course in Academic year 2019-20
- Documentation of activities from Departments and Clubs; Placements of Students; Student progression
- Publication of teachers.
- Details of Teachers participating in various bodies.
- Academic and Administrative Audit
- PBAS filing.

Rev. Fr. (Retd. Prof) Baby Thomas.   
Superior

Rev. Fr. J. Mathewkutty  
Administrator.


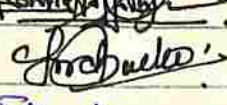
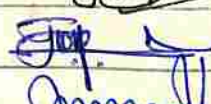
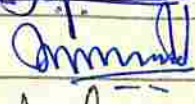
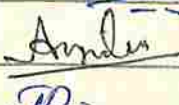
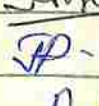
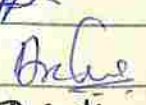




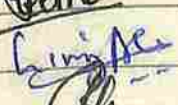
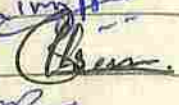
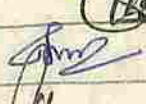



Dr. Suman Alexander  
Principal.




Dr. Jean Jon. J (Coordinator PAAC)



Sl. No.	Name of Faculty	Designation	Signature
1.	Dr. Jubin Mattappalli	Assistant Professor (Malayalam)	
2.	Dr. Francis Chacko	Asst. Prof & Head (Chemistry)	
3.	JINO NAINAN	Assist. Prof. & Head (Mathematics)	
4.	Dr. John Panicker	ASST. PROF in Hindi	
5.	ANJU ALEX	Asst. Prof in chemistry	
6.	JIJI PETER	Asso. Prof.	
7.	Dr. Archana G. R	Asst. Prof (Botany)	
8.	Rejani V. Koshy	Asst. Prof. (Physics)	
9.	Preelakeshmi Jayan	Asst. Prof (Politics)	
10.	Reshma. U	Asst. Prof. (Mathematics)	
11.	Dr Seema S. Nair	Asst Prof. Statistics	
12.	Lincy Alex	Asst. Prof - Zoology	
13.	Beena G. P	" Mathematics	
14.	Dr. Fergy John	physics	
15.	Dr. Paul Vivas		



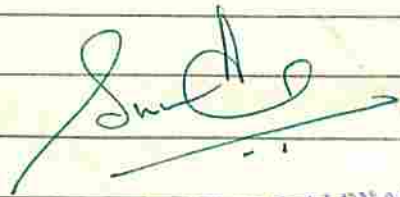
  
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## Action Taken :

- Circular issued via principal for starting Add-on Course.
- Departments informed to prepare Student progression report.
- Date for academic audit has been decided to be on Dec/2019.
- Teachers currently eligible for promotion has been intimated for filling up PBDS form.



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