





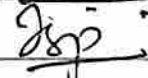






27/11/2017

Council Meeting

Members Present

- | | |
|--------------------------------|---|
| Dy Suman Alexander (Principal) |  |
| 1. Annamthas |  |
| 2. DR. Suman Alex |  |
| 3. SHALAJ.R |  |
| 4) Rani. S. Okoron. |  |
| 5) Dr. V. John Pawker |  |
| 6) JAMES GEORGE |  |
| 7) JINO NAINAN |  |
| 8. JIJI PETER. |  |
| 9. Anju Alex |  |
| 10. Thomas & George |  |

Agenda: Commencement of S₁ internal (2017 Adm)
 : Submission of Answer sheets S₃ & S₅
 : Retest, internal. internal
 : Discipline matters & other academic matters
 :

Decisions:

- Since the exam schedule of university is not yet declared, the date of internal exam for S₁ will be announced later
- The internal mark sheet for S₃ and S₅ should be submitted to the CLMC co-ordinator on or before 20/12/17
- ⇒ Those students who failed to attend the internal exam should submit a request to the CLMC co-ordinator with the consent of concerned HODs
- ⇒ For the fifth semester students, (2015 Adm) one who wishes to appear for retest in a particular course can attend ~~the~~ it on the day in which university examination for the same ~~subject~~ course is scheduled.

In connection with the disciplinary issues in the Dept. of physics, the parents of the students involved should appear in the next council.

Council meeting held on 01/02/18.

Members Present

- 1. Ananias Thomas
- 2. Henri V
- 3. Jino Nainan
- 4. Rani S. Charan
- 5. DR. Sumi Alex
- 6. Fr. D. Jacob
- 7. Dr. Francis Chad O
- 8. JKT PETER
- 9. SHALAJ. R.
- 10. JAMES GEORGE
- 11. Sreelakshmi Jayan



[Signature]
 Dr. SUMAN ALEXANDER
 PRINCIPAL
 ST. GREGORIOS COLLEGE
 KOTTARAKKARA

Decisions :-

(i) As the date of university exam for S₁ Degree programme is not yet declared, in order to obtain optimum teaching hours, it is decided to ~~conduct~~ ^{Commence} the S₂ classes on 02/02/18.

(ii) PGs. [MS/MG^{4th}/_{6th}] 4th sem classes will commence on 02/02/18



Those students who are participating in different extra-curricular events should produce the participation/attendance certificate before the Teacher in charge from the concerned authority, without any delay.

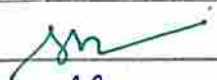







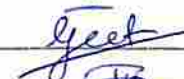


(iv) Those students who were absent for S₁ internal exam can appear for retest only after submitting ~~completing~~ application to UMC coordinator on or before 02/02/18

(v) The Adviser of Theory, who are involved in anti disciplinary issues in physics Dept may be allowed to enter class only after bringing their parents before the ^{College} Council in the next meeting -

ALEXANDER
 CIPAL
 ST. GREGORIOS COLLEGE
 KOTTARAKKARA

Council Meeting held on 27/02/2018

Members Present

- | | | |
|-----|---------------------------------|---|
| | Dr. Suman Alexander (Principal) |  |
| 1. | Anne Thomas |  |
| 2. | Sreelekshmi Sajan |  |
| 3. | Anju Alex |  |
| 4. | Ravi S. Dasan |  |
| 5. | Kenji V |  |
| 6. | Kevin Thomas Villoth |  |
| 7. | James Daniel |  |
| 8. | Geetha Thomas |  |
| 9. | Tino Nainen |  |
| 10. | JAMES GEORGE |  |




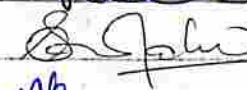

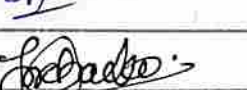

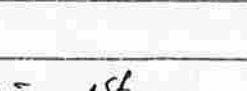
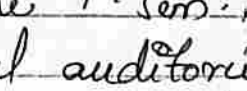
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 DR. SUMAN ALEXANDER
 PRINCIPAL
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Council Meeting held on 06/07/2018

DR. Suman Alexander (Principal)

- | | |
|----------------------|---|
| 1. Fr. D. Jacob |  |
| 2. Jino Nanan |  |
| 3. Arun Mohan |  |
| 4. Ran. S. Charan |  |
| 5. Sreelakshmi Jayan |  |
| 6. Annette Thomas |  |
| 7. Tiji Peter |  |
| 8. Terry John |  |
| 9. Dr Francis Chacko |  |

Decisions :

- There will be a PTA meeting for the 1st Sem. Degree on 12/07/2018 at 2pm in the general auditorium.
- In the PTA meeting an audio visual report about our academic status will be exhibited and as per the decision of Council, it will be shown only after getting consent from the Council.
- It is decided to conduct the internal exam for S₂ (2017 Adm) on August 1st week.
- In order to avoid the clashing of newcomers and the existing S₂ batch, it is decided to arrange a special time table for the latter. ^{W.e.f. 09/07/18} While arranging it, priority should be given to Language & Additional language and the other periods can be arranged based on the availability of teachers from other ^{concerned} departments.
- It is mandatory to submit the attendance statement before the day on which fee is to be remitted.

→ Last date for submitting application form for ^{new} courses, after verification from the Department is 07/07/18.

Dr. SUMAN ALEXANDER
PRINCIPAL
ST. GREGORIOS COLLEGE
KOTTARAKARA



Council Meeting held on 26/07/18

DR. Suman Alexander (Principal)

- (1) Anjanethan
- (2) Anam Mohan
- (3) JAMES GEORGE
- 4. DR. Sumi Alex
- 5. Preelakshmi Sajan
- 6. Tiya Peter
- 7. Dr. Elizabeth John
- 8. Dr. Jean Jose. J
- 9. Dr. Francis checko

Decisions :-

- Internal exam for S₂ (4C) will start by 01/08/18.
- Those teachers who are co-ordinating academic events such as seminars, workshops, and ^{any} other sponsored events should keep proper records and the concerned bills for the ease of auditing.
- Those faculty, who are assigned charges of various clubs should keep an appointment letter for the same.
- It is suggested to acknowledge all the faculty about the various documents/certificates that each one should keep, as envisaged by the concerned auditors.



[Signature]
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- (vii) After election notification, no more union activities/celebrations will be allowed
- (viii) The dates and time schedule for campaigning is as shown below
 Date : 1/10/18 & 3/10/18
 Time : 12.15 pm - 1.00 pm, 2.45 pm - 3.15 pm
- (ix) All Teachers should give CLC in time.
- (x) An attendance register for the Lab attenders should be maintained in all the Science Departments by the concerned HOD's
- (xi) All teachers should submit MEDISEP insurance form.
- (xii) All teachers should take care to reach in college at sharp 10 am itself.
- (xiii) Remedial classes and Career guidance classes should be arranged properly.



Dr. SUMAN ALEXANDER
 PRINCIPAL
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 KOTTARAKARA

Council Meeting held on ~~12/10/18~~ 12/10/18

- Members Present. DR. Suman Alexander (Principal) *su*
- (i) Mrs. Feji Peter.
 - (ii) Mrs. Annamma Thomas
 - (iii) Dr. Rani S. Dharan.
 - (iv) Mr. Jijo Nriyan.
 - (v) Dr. Suman Alex
 - (vi) Mrs. Fergy John.
 - (vii) Fr. D. Jacob.
 - (viii) Dr. Francis Chacko.
 - (ix) Mrs. Sreelakshmi

"Suggestions/decisions"

- (i) Internal arrangements should be done at the Dept level to conduct 1st sem. classes so as to avoid the free periods.
- (ii) It is proposed to commence the 1st sem internal exam (2018 Adm) by 29th of ~~November~~ October.
- (iii) All teachers should start preparations to set 80 marks on paper for the internal exam.
- (iv) Each Dept should take initiative to conduct PTA meeting for the ongoing semesters of all UG programmes especially for the 5th semester.



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